

Ryan White Planning Body
Serving Anson, Cabarrus, Gaston, Mecklenburg, Union, and York Counties

Meeting Minutes

Wednesday, January 16, 2019; 11:30am-1:30pm
Valerie C. Woodard Center, Room 9002 / 3205 Freedom Dr. Charlotte

Meeting goals

1. Establish Directives to the Ryan White Program office that will guide efficient, consumer-centered use of funds
2. Develop understanding of the Planning Body's role regarding Service Standards and begin reviewing Service Standards, particularly Early Intervention Services (EIS)
3. Plan for February 20, 2019 meeting

Attendance

Members: Annette Huffstead, Brian Ballard, Carolyn Simmons, Chelsea Gulden, Christina Adeleke, Christopher Jones, Dana Reid, Dinikia Savage, Faye Marshall, James Settles, Joanna Martinez, Michael Bivens, Shannon Farrar, Susan Reif, Timothy Nixon, Vivian Perlman, Windee Sanderson

Guests: Domonique Brown, Donna Smith, Dorothy Alexander, Lamar Gill, LaShondra Patterson, Luis Cruz, Jennifer Pepper, John Von Roue, Johnnie Wilson, Kayla Earley, Kendall Brooks, Renate Nnoko

Meeting minutes

Welcome

Co-Chair Christopher Jones welcomed attendees. Each participant introduced themselves to the group.

Review of meeting minutes

Christopher Jones asked the group to read over meeting minutes from the 10/17/2018 meeting. Upon review, Co-Chair Chelsea Gulden made a motion to accept the minutes as written. Vivian Perlman seconded the motion. Minutes were approved with common consensus.

Needs Assessment Workgroup report

Needs Assessment Chair Shannon Farrar presented draft Directives to the Recipient. After discussion and minor revisions, Chelsea Gulden made a motion to approve the Directives with revisions. Brian Ballard seconded this motion. The Directives with revisions were approved with common consensus.

The approved directives are:

1. Funded MAI (Minority AIDS Initiative) services must be tailored specifically to reducing health disparities for minority populations beyond the typical Part A services based on Needs Assessment data and/or county-level data.
2. All funded services should be available during non-traditional hours and in non-traditional settings, including but not limited to satellite offices or through tele-health services.
3. Fund at least one additional HIPCSA (Health Insurance Premium & Cost Sharing Assistance) provider, which has demonstrated cultural competence and experience serving People Living with HIV.
4. Funded Medical Case Management services should be available in all 6 counties.
5. Medical Transportation Services should utilize the most cost-effective method of transportation to ensure resources are maximized across the TGA.
6. All funded services should be offered in a holistic, trauma-informed, and culturally competent framework for all populations.

Luis Cruz, Senior Health Manager of the Ryan White Office, asked the Planning Body to be as specific as possible regarding tailoring of MAI services. Farrar reported that the Needs Assessment Workgroup will begin working on this request today by planning a comprehensive needs assessment that gathers good data on specific subpopulations impacted by MAI. Gulden and Epidemiologist Donna Smith noted that county-level data should also support an agency's request to use MAI money for specific initiatives.

Service Standards Review with Jennifer Pepper, Planning CHATT Consultant

Jennifer Pepper presented a PowerPoint on:

1. What are Service Standards?
2. Why are Service Standards important?
3. How are Service Standards developed?

Pepper walked the group through reviewing necessary documents to consider during Service Standards development, including Policy Clarification Notices (PCNs), Part A National Monitoring Standards, HHS HIV Clinical Guidelines, and Ryan White HIV/AIDS Extension Act of 2009, Clinical and professional standards, and evidence-based best practices, and state/local government guidelines.

Kayla Earley walked the group through a few examples of General Standards and asked the group to review the draft General Standards before the next meeting. Over the next few months, a workgroup of the Planning Body will review draft standards and present an edited version to the Planning Body for discussion and a vote.

To prepare the group to review standards related to Early Intervention Services (EIS), Pepper explained the definition, purpose, and requirements of EIS outlined in PCN 16-02. Attendees worked in small groups to review draft EIS Service Standards and provided feedback. Earley took notes and will present changes to the workgroup responsible for reviewing Service Standards.

Next meeting

Kayla Earley reported that there is a Membership Chair vacancy following Bernard Davis' resignation. Earley announced that per decision of the Executive Team, the Planning Body will hold elections for 2 Membership Workgroup Co-Chairs. At least one co-chair must be an unaligned consumer. Interested parties should email Kayla.Earley@mecknc.gov or text 704-975-4923 to tell Earley / Executive Team why they are interested in running for this position. The Planning Body will vote for the new Membership Co-Chairs during the next meeting, February 20, 2019; 11:30am-1:30pm; 3205 Freedom Drive, Charlotte. Room is to be announced in the February Planning Body newsletter.

Additional upcoming learning opportunities include:

1. Getting to Zero Mecklenburg, Special presentation on HIV Genotyping
 - a. Tuesday, January 29; 6:00-8:00p; 2845 Beatties Ford Rd. Charlotte
2. Bridges Out of Poverty: Hal Marshall Auditorium (700 N. Tryon St.)
 - a. Wednesday, January 30; 1:00-4:00p and Wednesday, February 13; 9:00a-12:00p
3. Engaging Community Partners – Academy for Population Health Innovation
 - a. Tuesday, February 12; 2:00-4:30p; UNCC Center City Campus, 320 E. 9th St. Charlotte

Earley thanked everyone for their patience in adapting to the new meeting space. Attendees completed meeting evaluations, and the meeting adjourned.